**OBAFEMI AWOLOWO UNIVERSITY, ILE-IFE, NIGERIA**

**THE POSTGRADUATE COLLEGE**

 **“Form B1 Masters”**

**SEMESTER PROGRESS REPORT FORM FOR POSTGRADUATE STUDENTS**

**Approval of any administrative form is subject to the completion of Form B**

**SECTION A:** *(To be completed by the Candidate each Semester)*

**1. Name of Candidate ----------------------------------------------------------------------------------**

 *(Surname in Capitals) (First Name) (Other Name)*

**2. Candidate’s Registration Number:** --------------------------------------------------------------

**3. (i) Semester and Session of First Registration:** -----------------------------------------------

 **(ii) Current Semester/Session:** --------------------------------------------------------------------

**4. Department and Faculty:** --------------------------------------------------------------------------

**5. Degree in View** *(Course of Study*):---------------------------------------------------------------=

**6. (a) Please refer to the PG Milestones and Deadlines. How far have all the targets in the milestones & deadlines been met?**

 **(b) Put a tick [**$√$**] to the milestones and deadlines that have been met and an “x” to those that have not been met.**

**(c) Provide explanations for the milestones and deadlines that have not been met**

|  |  |  |  |
| --- | --- | --- | --- |
| **Semester** | **Milestones** | **Milestones and deadlines met (**$√$**) OR unmet (x)** | **Reasons for not meeting Milestones** |
| 1 | Registration | [ ] |  |
| Coursework Started | [ ] |  |
| Research Proposal Developed in Consultation with Supervisor | [ ] |  |
| Progress Report and Coursework Result Processed to PG College | [ ] |  |
| 2 | Registration | [ ] |  |
| Coursework Continued | [ ] |  |
| Form A (Thesis Title and Appointment of Board of Examiners) Processed to PG College | [ ] |  |
| Seminar on Proposed Research Held | [ ] |  |
| Research Initiated |  |  |
| Progress Report (Form B) and Coursework Result Processed to PG College |  |  |
| 3 | Registration | [ ] |  |
| * Progress Report (Form B) Processed to PG College
* Coursework Result (if any) Processed and Approved by the PG Board
 | [ ] |  |
| Coursework (if any) for Academic Master and Professional Programmes | [ ] |  |
| 4 | Registration | [ ] |  |
| Notification of Oral Examination (**Form D”)** Processed to PG College  | [ ] |  |
| Terminal Seminar Presented | [ ] |  |
| Form E, F, Abstract and Thesis Processed to PG College | [ ] |  |
| Submission of Corrected Thesis and Abstract for Certification | [ ] |  |
| Corrected Thesis and Abstract Submitted to the PG College for Certification | [ ] |  |

**7. Based on your present rate of progress, when in your opinion are you likely to complete your programme? ------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------**

**8. Any Other Comment: ------------------------------------------------------------------------------**

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**9. Candidate’s Signature --------------------------------------------- Date --------------------------**

**Section B:** *(To be completed by the Supervisor)*

**i. Current Status of Research: -----------------------------------------------------------------------**

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**ii. Adequacy of Facilities: -----------------------------------------------------------------------------**

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**iii. Semester and Session of Completion: -----------------------------------------------------------**

**iv. (a) Do you expect the Candidate to meet this target? ---------------------------------------**

 **(b) Give reason(s) why he/she may or may not ------------------------------------------**

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**v. General Remarks on the Candidate** (*Conduct, extraneous problems that may influence performance and progress etc):*

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**vi. Kindly provide explanations why some milestones in Section (A) have not been met by the Candidate: -----------------------------------------------------------------------------------**

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**vii. Any Other Comment: ------------------------------------------------------------------------------**

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 **Supervisor’s Name: ---------------------------------------------------------------------------------**

**Supervisor’s Signature ---------------------------------------------- Date ------------------------**

**SECTION C:** *(To be completed by the Head of Department)*

**(a) Has the Candidate completed Coursework? ------------------------------------------------------**

**(b) If yes, give the Weighted Average and Date of PG College Approval of Results**

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**(c) If No, why not? ------------------------------------------------------------------------------------------**

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**(d) Date of Propositional Seminar (for Candidates in their 2nd and 3rd Semesters) -----------**

**(e) State of Form A (for Candidates in their 2nd or 3rd Semester)-------------------------------------------------------------------------------------------------------------------------------------------------**

**(f) If Form A is yet to be approved, why? --------------------------------------------------------------**

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**(g) Progress Report on Data Collection and Thesis Writing**

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**(h) Are all the milestones in Section (A) met by the Candidate? If not, why?: -----------------**

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 **Name of Head of Department: -----------------------------------------------------------------------**

**Signature: --------------------------------------------------- Date: ------------------------------------**

**SECTION D:** *(To be completed by the Chairman, Faculty Postgraduate Committee)*

**Comments of the Faculty Postgraduate Committee:**

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**Name of Chairman, Faculty Postgraduate Committee Signature and Date**